Course completion and grading

- Requirements for course completion
  - Writing and presenting a seminar paper, revising the paper according to seminar session feedback
  - Preparing summaries of all the other papers before each seminar session
  - Attending all seminar sessions and participating in discussion at the sessions
  - Submitting material conforming to the provided templates before the respective deadlines
  - Passing the final exam

- Grading (scale 0-5)
  - Seminar paper + presentation (40% of grade)
  - Final exam (40% of grade)
  - Paper summaries (20% of grade)

Paper, summaries and presentation

- ## Seminar paper
  - Literature study on a given topic using provided course material, and other relevant material
  - Length about 5 pages (3000-4000 words)

- ## Paper summaries
  - A summary (max 1 page / paper) of other participants' papers, demonstrating the paper has been read and understood
  - Preparing the summary is good preparation for the exam

- ## Seminar presentation
  - Duration 20 minutes, see template

Seminar in Networking Business
Course schedule

- First session (Mon 24.9.)
  - Introduction to the topic and course material
  - Practical arrangements
  - Distribution of topics and fixing the seminar schedule
- Theory lecture (Wed 3.10. at 15:15)
  - Theory lecture by Mr. Olli Pitkänen
- Seminar session (Mon 15.10. at 15:15)
  - Seminar presentations (20 min for presentation, 10 min for discussion)
- Final exam (Mon 22.10. at 15:15)
  - Location to be defined, material defined on web page

- Final seminar papers published on course web site in November

Seminar in Networking Business
Seminar session timeline

- 4 days before seminar day (Thursday at 23:59)
  - Seminar papers sent to assistant
  - Assistant forwards the paper to other participants
- 1 day before seminar day (Sunday at 23:59)
  - Presentation slides sent to assistant
- Seminar day (Monday at 15:15)
  - Paper summaries sent to the assistant before seminar session
  - Seminar presentations and discussion
- 2 weeks after seminar day (Monday at 23:59)
  - Final version of the paper with a summary of the major modifications made sent to the assistant

ANY MATERIAL SUBMITTED AFTER THE DEADLINE
OR NOT CONFORMING TO THE TEMPLATES
WILL NOT BE ACCEPTED